Octave Tempo Operating Procedures Foundations

Fast, painless, effortless onboarding

Foundations accelerates how field teams learn Octave Tempo Operating Procedures (formerly AcceleratorKMS) so they can master it quickly, stay productive in the field and strengthen performance across your organization.

It's a self-directed online learning curriculum for operators, writers, reviewers and approvers, supervisors, user administrators and content management administrators.

Users gain an in-depth understanding of Tempo Operating Procedures and how it enables the development and completion of best-in-practice procedures.

The learning program is an ideal add-on for organizations seeking a cost-effective, scalable way to manage change and deliver training to their largest user base.

The curriculum is split up into six topics:

Foundations e-learning modules can be deployed within Tempo Operating Procedures or in your organization's learning management system (LMS).

Overview
Introducing Tempo Operating Procedures and how to explore procedures and tasks.

Writing
Learn the basics of creating, publishing and editing procedures or content. Users can also learn how to create branching statements or sub-procedures.

Field use
Workers learn to navigate, execute and complete procedures in Tempo Operating Procedures.

Administration
Learn about administrative features such as creating accounts, assigning roles, resetting passwords and workflows.

Review/approve
Learn how to manage tasks, review and approve content and procedures.

Reporting and monitoring
Managers, supervisors, administrators and data analysts can learn how to use the various reporting and dashboard features in Tempo Operating Procedures.

Learn more at **octave.com**